



## Privacy Statement

Spot takes privacy seriously. In this privacy statement we will explain which personal data we collect and use, for what purposes we do so and how we ensure that personal data are well protected.

### Privacy Policy

Spot processes, manages and protects personal data as the controller with the utmost care. We comply in this respect with the requirements set on us by the General Data Protection Regulation (GDPR) and national legislation. How we comply with these requirements is laid down in our Privacy Regulations.

### Personal data and purposes of processing

We use personal data only if this is necessary because you make use or intend to make use of our services, complete or leave your data at one of our branches or via other customary channels, such as e-mail, website or telephone, visit one of our websites, have a business relationship with us, apply for a job with us or are or were employed by us.

You provide most of the data we collect about you yourself. Which data this concerns depends on the specific service provision. In some cases, we can retrieve the data from our database, so that you need not provide your data again each time.

We process your personal data for the following purposes (these need not apply to every situation):

- Communication. We use your contact details to contact you if that is necessary. Furthermore to inform you about our service provision.
- Performing contracts. If you are a customer or supplier of ours, we process your data within the framework of the preparation, conclusion and performance of our contract with you.
- Application procedure. In response to both open applications and applications in response to a vacancy.
- Laws and regulations. We process your personal data if we are obliged to do so under laws and regulations.
- Protection. To protect our property and guarantee the safety of our staff and our visitors, some of our premises and warehouses are fitted with cameras.
- User experience website. To assess whether our websites offer an optimal user experience.
- Marketing analysis and investigation. We use your contact details to invite you to participate in investigations, surveys and customer panels.
- Direct marketing / advertising.

We process your data because we may need these data for entering into or performing a contract, because we are under a statutory obligation, because you have given us permission or because we have a legitimate interest.

If you have given us permission to process your personal data for specific purposes, you can withdraw your permission at any time in the same way as you have given it.

### Protecting and keeping

The organization takes appropriate measures to prevent abuse, loss, unauthorized access and other undesirable acts with personal data.

The collected personal data are not kept any longer than necessary.



### **Third parties**

In principle, personal data are not shared with third parties. If data are shared, this is done only because it is necessary for the performance of a contract or to comply with a statutory obligation. We make agreements with third parties/organizations that process your data by order of our organization to ensure that your data are also well protected by them.

### **Information and rights**

You have the right to object to the processing of your data and the right to inspect, correct or delete your data. Where appropriate, you can also request that the processing of your personal data is limited or that your data are transferred to yourself or to a third party.

Do you want to exercise any of these rights or have questions about how we deal with privacy and personal data? You can always contact us via [avg@spot.com](mailto:avg@spot.com).

Do you have a complaint about the way in which we process personal data? Then you can also contact us at the aforementioned e-mail address. In the unlikely event that we are unable to resolve your issue, you can file a complaint to the supervisor, the Dutch Data Protection Authority, at (<https://autoriteitpersoonsgegevens.nl/nl/zelf-doen/privacyrechten/klacht-over-gebruik-persoonsgegevens>).

### **Revision privacy statement**

We reserve the right to revise this privacy statement. We place any revised versions on our website. If we place a revised version, we will clearly announce this, highlighting the most important changes. We also state when the statement was last revised.

Effective date: 24 September 2018.

Date of last revision: 24 September 2018.